



## ROLE PROFILE

### MEMBER OF THE INDEPENDENT STATISTICS USER GROUP

As a Member of the Statistics Users Group (SUG), you will be part of an independent oversight group established under the *Statistics and Census Law (Jersey) 2018* that has the primary function to ensure the quality, relevance and integrity of statistics compiled by or on behalf of public authorities in Jersey.

As part of this primary function, you will work together with fellow SUG members to ensure that Jersey's official and other public authority statistics are produced in compliance with the Statistics Codes of Practice and remain independent, relevant, and robust, supporting the provision of information and advice on statistical matters to Government, the States Assembly, and the public.

You would consider statistics on subjects as diverse as population, housing, employment, education, health and social trends.

SUG Members are expected to be statistics users who are impartial, separate from the political process, reflecting a diversity of backgrounds, interests, expertise and organisations across all sectors of our economy and community.

### **Functions of Statistics Users Group** (as stated in the [STATISTICS AND CENSUS \(JERSEY\) LAW 2018 \(jerseylaw.je\)](#))

- (1) The Group is independent of government and has the primary function of overseeing the quality, relevance and integrity of statistics compiled by or on behalf of a public authority.
- (2) The terms of reference of the Group are –
  - (a) having taken such expert advice as the Group considers appropriate and having regard to the resources available to the Group, to review and comment upon any statistics compiled by or on behalf of a public authority, with respect to the matters set out in paragraph (3);
  - (b) to promote the standards for official statistics set out in Article 11; and
  - (c) to make such recommendations to the Minister as the Group considers appropriate.
- (3) The matters are –

- (a) the range of statistics provided;
  - (b) the relevance and appropriateness of the statistics to the purposes for which they are used;
  - (c) the demands placed upon providers of information, whether it be provided on a voluntary or compulsory basis;
  - (d) the confidentiality of information concerning individuals and businesses;
  - (e) the methodology by which those statistics are compiled and their resultant accuracy and reliability;
  - (f) the independence of the compilation and dissemination process from political or other inappropriate influence; and
  - (g) the form and procedures through which statistical information is disseminated.
- (4) The Group must publish –
- (a) a Code of Practice for official statistics in Jersey including any revisions of the code;
  - (b) a publication schedule each year;
  - (c) a 5-yearly programme of statistics; and
  - (d) the minutes of its meetings.

## **Knowledge, skills and experience**

We are looking for people who have a good understanding of numbers and statistics, and who appreciate the value and importance of good quality information to inform the public and to support the development of public policy.

You must be reliable, motivated and committed with:

- The ability to work well as part of a team and to work with others in making recommendations
- Strong communication skills and ability to describe statistical matters in a non-technical manner
- An ability to reach conclusions and make recommendations on the basis of the information available
- An appreciation of the importance of governance and independent oversight of the production of public authority statistics
- An ability to remain impartial and objective
- An ability to process and assimilate information quickly and question where appropriate
- A common-sense and collegial approach to problem solving
- A willingness to challenge methods and decisions when needed

- Experience in civic engagement, raising public awareness and quality assurance is particularly welcomed

### **Time commitment**

SUG meets formally 4 times a year together with the Chief Statistician. Monthly informal working meetings are also held with guest speakers providing learning sessions in various areas of statistics and to review work in progress. Each member is expected to work on at least one sub-committee to support SUG's activities including the review of specific area of statistics such as education, health, economy and social trends; raising awareness about the importance of robust statistics; and seeking feedback from statistics users.

The total time commitment expected is 8 to 12 hours per month. This is a voluntary position and appointments are made by the Minister for a term of 3 years.

### **Further information**

For an informal discussion about the role, please contact Gailina Liew at [chair@statistics.org.je](mailto:chair@statistics.org.je).

Interviews are scheduled to take place on March 7 and 8, 2023.

### **How to apply**

To apply, please send your CV and a cover letter to [admin@statistics.org.je](mailto:admin@statistics.org.je) before 5 pm, February 23, 2023.